

**Board for Architects, Professional Engineers, Land Surveyors,
Certified Interior Designers and Landscape Architects
PROFESSIONAL ENGINEER REFERENCE FORM**

Applicant: Complete items #1 through #5 then forward this form to the **licensed Professional Engineer** serving as your reference. The individual providing this reference must have known you within the **last five years** (from the date of this application) and for at least **one year**. Three references are required.

Reference: Complete all questions listed in the 'Reference' section. Return the completed form to the applicant for inclusion with their application package. Your prompt response is appreciated.

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- Applicant's Full Legal Name (As it appears on your government issued ID or other legal documentation.)
Last (required) _____ First (required) _____ Middle _____ Generation _____
 - Provide **one** of the following identification numbers:
 Social Security Number or **Virginia** DMV Control Number
 - Mailing Address (PO Box accepted) _____
City _____ State _____ Zip Code _____
 - Contact Numbers _____
Primary Telephone _____ Alternate Telephone _____
 - Applicant's Signature _____ Date _____

REFERENCE SECTION

*This reference can only be completed by a **licensed professional engineer** who has personal knowledge of the applicant's experience that demonstrates the applicant's **competence and integrity**.*

- Reference's Name _____
- Reference's Contact Numbers _____
Primary Telephone _____ Alternate Telephone _____
- Reference's Email Address _____
(Email address will only be used for communication from the Board staff.)
- Professional Engineer License Information:
State/Jurisdiction _____ License Number _____ Expiration Date _____
- What is your relationship to the applicant? _____
- Have you known or been associated with the applicant within the last 5 years?
No
Yes If yes, have you known the applicant for at least one year? No Yes
- In your opinion, is the applicant competent in the practice of engineering?
No If no, give a brief description below:
Yes

13. In your opinion, is the applicant of good moral character?

- No If no, give a brief description below:
Yes

14. Does the applicant exhibit integrity in the practice of engineering?

- No If no, give a brief description below:
Yes

15. Additional Comments

16. I certify, to the best of my knowledge, all information provided on this form is true and accurate.

Reference's Signature _____ Date _____